Board of Directors Meeting
KIPP West Philadelphia Charter School

Date: Tuesday, December 6, 2016

Time: 4:00pm

Location: KIPP West Philadelphia Prep Charter School
5900 Baltimore Avenue, Philadelphia, PA

CALL TO ORDER: A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees, was held at KIPP West Philadelphia Prep Charter School in Philadelphia, Pennsylvania on Tuesday, December 6, 2016. The meeting convened at 4:07PM, President Steve Casper presiding.

MEMBERS OF THE BOARD IN ATTENDANCE: Toya Algarin, Natasha Boston, Steve Casper, Gwen Coleman (via phone), Alisa Field, Rick Knowles (via phone), Nancy Scharff, and Samantha Wilson.

MEMBERS NOT IN ATTENDANCE: Aldustus Jordan, Gina Moore, David Reuter and Wydia Simmons.

OTHERS IN ATTENDANCE: CMO Staff: Marc Mannella, Natalie Wiltshire, Lydia Glassie, Dennis Dumpson, Reina Prowler, Caitlin Wood Sklar, Andrea Susnick; CMO Board: Susan Klehr Others: Ann Aerts, Leadership Council Co-Chair

SMILE: Brittney Jeffries, Jessica Dixon, and Chris Johnson (all KIPP alums and KIPP Philadelphia employees) spoke about what brought them to KIPP as a students and what brings them to KIPP now as adults.

CONSENT AGENDA. S. Casper asked the Trustees whether they had any questions about the consent agenda. No questions were raised. S. Casper then asked for affirmation of the following resolutions:

> *Resolution #1A: RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the September 20, 2016 meeting minutes; New hires; Quarterly KASC – KPCS report; ESA-redacted; and Admissions Policy.*
>
> *Resolution #1B: RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the September 20, 2016 meeting minutes; new hires; quarterly KASC-KWPP report; and Admissions policy.*
>
> *Resolution #1C: RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the September 20, 2016 meeting minutes; new hires; KASC-KDCS report; and Admissions Policy.*
>
> *Resolution #1D: RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the September 20, 2016 meeting minutes; new hires; quarterly KASC-KWPCS report; and Admissions Policy.*
>
> ***Motion*: T. Algarin *moved* to affirm; N. Scharff *seconded*. The vote was unanimous.**

ACADEMICS UPDATE. See "strategic issues"

COMMITTEE REPORTS – DEVELOPMENT. D. Dumpson presented the board with "KIPP NEXT" Development Strategic Plan and a YTD update on pledged and received giving ($1.5MM raised of $4MM goal). S. Casper reiterated that we are asking all BOT members to: 1. Make a three-year gift. 2. Introduce people to KIPP; 3. Do whatever it takes to drive this campaign forward. Dennis promised to extend the invite to monthly Development Committee to all BOT members.

STRATEGIC ISSUES: ACADEMIC. N. Scharff presented the board with the School Performance Profile that comes from the state and is a comparison with peers. KIPP did not meet our academic goals. KIPP is in the bottom 10th percentile of schools statewide, and are average compared to all open enrollment Philadelphia schools. KPEA is close to the state average. When we look at our peers (in terms of poverty, special ed, ESL), KPCS and KDCA are in the top 20% and KWPP is in the middle of its peer group. To improve SPP scores, the plan is to stay the course with the new curriculum and instructional strategies added a few years ago, increasing data driven instruction cycles, increasing time spent in math interventions, developing Assistant Principals to better support instruction, and adding more teachers in the classroom. M. Mannella also presented on his work around building a full school culture reset at KIPP Philadelphia Charter School.

KASC UPDATE. None.

COMMITTEE REPORTS – GOVERNANCE. C. Wood Sklar explained that all committee meetings would be sunshined. A. Field shared that revised by-laws would be available at March Board of Trustees Meeting. Leadership Council Co-Chair Ann Aerts briefly presented an update on the work of that body.

COMMITTEE REPORTS – FINANCE. R. Prowler presented the board with an update on the compensation reform work plan. R. Prowler also presented the proposed budget revisions for FY2016-17. Audit presentation is postponed.

> *Resolution #2A: RESOLVED that the KPCS Board of Trustees has reviewed and approves the new, revised budget as presented at the December 6, 2016 meeting of the Board, attached hereto as Exhibit K1.*
>
> *Resolution #2B: RESOLVED that the KWPP Board of Trustees has reviewed and approves the new, revised budget as presented at the December 6, 2016 meeting of the Board, attached hereto as Exhibit K2.*
>
> *Resolution #2C: RESOLVED that the KDCS Board of Trustees has reviewed and approves the new, revised budget as presented at the December 6, 2016 meeting of the Board, attached hereto as Exhibit K3.*
>
> *Resolution #2D: RESOLVED that the KWPCS Board of Trustees has reviewed and approves the new, revised budget as presented at the December 6, 2016 meeting of the Board, attached hereto as Exhibit K4.*

***Motion*: N. Boston *moved* to approve; N. Scharff *seconded*. The vote was unanimous.**

ANNOUNCEMENTS. No announcements.

ADJOURNMENT: March 7, 2017 at 9am at the offices of Wells Fargo on 123 S. Broad Street in Philadelphia, Pennsylvania was fixed as the time and place of the next regular meeting. S. Casper moved to adjourn the meeting. N. Scharff seconded the motion. The Dec. 6, 2016 meeting was adjourned at 6:57pm.