

**KIPP West Philadelphia Preparatory Charter School  
Board of Trustees Meeting**

<b>Date:</b>	Wednesday, June 12, 2019
<b>Time:</b>	4:00PM-7:00PM
<b>Location:</b>	MIS Capital, LLC 1635 Market Street, Suite #1600 Philadelphia, PA 19103

**CALL TO ORDER:** A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees was held at MIS Capital on Wednesday, June 12, 2019. The meeting convened at 4:03PM, President Steve Casper presiding.

**MEMBERS OF THE BOARD IN ATTENDANCE:** Nancy Scharff; Toya Algarin; Alisa Field; Samantha Wilson-Jones; Jerry Davidse; David Reuter; Natasha Boston; Steve Casper; Ann Aerts; Samuel Whitaker; Wydia Simmons

**MEMBERS NOT IN ATTENDANCE:** N/A

**OTHERS IN ATTENDANCE:**

CMO Staff: Jessica Cunningham Akoto; Natalie Wiltshire; Molly Eigen; Eugénie Elie; Whitney Jones; Chatara Benson; Jill Farrara By Phone: Zoe Rankin

KASC Members: Susan Klehr; Linda Kronfeld; Susan Hollenstein, Mike Schaedle; Richard Knowles

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**SMILE:** S. Casper welcomed the Trustees, guests and staff to the meeting. J. Cunningham Akoto presented about Savon Taylor, KDCA Class of 2019 graduate.

**CONSENT AGENDA:** S. Casper asked for affirmation of the following resolutions:

**A. KPCS:** RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- March 06, 2019 meeting minutes (Exhibit A1)
- New hires (Exhibit B1)
- Quarterly Report (Exhibit C1)
- Revised School Calendar (Exhibit D1)
- Revised Suspension Policy (Exhibit E)
- Food Service Contract SY2019-2020 (Exhibit F)
- PDE Safety Report SY2018-19 (Exhibit G)
- Authorize CEO to send charter annual report to PDE

**B. KWPP:** RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- March 06, 2019 meeting minutes (Exhibit A2)
- New hires (Exhibit B2)
- Quarterly Report (Exhibit C2)

- Revised School Calendar (Exhibit D2)
- Revised Suspension Policy (Exhibit E)
- Food Service Contract SY2019-2020 (Exhibit F)
- PDE Safety Report SY2018-19 (Exhibit G)
- Authorize CEO to send charter annual report to PDE

**C. KDCS:** RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- March 06, 2019 meeting minutes (Exhibit A3)
- New hires (Exhibit B3)
- Quarterly Report (Exhibit C3)
- Revised School Calendar (Exhibit D3)
- Revised Suspension Policy (Exhibit E)
- Food Service Contract SY2019-2020 (Exhibit F)
- PDE Safety Report SY2018-19 (Exhibit G)
- Authorize CEO to send charter annual report to PDE

**D. KWPCS:** RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- March 06, 2019 meeting minutes (Exhibit A4)
- New hires (Exhibit B4)
- Quarterly Report (Exhibit C4)
- Revised School Calendar (Exhibit D4)
- Revised Suspension Policy (Exhibit E)
- Food Service Contract SY2019-2020 (Exhibit F)
- PDE Safety Report SY2018-19 (Exhibit G)
- Authorize CEO to send charter annual report to PDE
- Mariel Ziegler as the CEO of KIPP West Philadelphia Elementary Academy

**E. KNPCS:** RESOLVED that the KNPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- March 06, 2019 meeting minutes (Exhibit A5)
- New hires (Exhibit B5)
- Quarterly Report (Exhibit C5)
- Revised School Calendar (Exhibit D5)
- Suspension Policy -ACE Review Feedback (Exhibit E)
- Food Service Contract SY2019-2020 (Exhibit F)
- PDE Safety Report SY2018-19 (Exhibit G)

**DISCUSSION:** S. Casper asked the Trustees if there was discussion about the consent agenda. No discussion. S. Casper requested for a motion to approve the Consent Agenda.

***Motion: A. Field moved to affirm, A. Aerts seconded. The vote in favor was unanimous.***

**ACADEMICS UPDATE:** J. Cunningham-Akoto provided an update on the academic dashboard, the status of the curriculum for the upcoming school year, KIPP Through College programming, and KPPA's School Leader search. J. Farrara provided an update on talent detailing teacher/school leadership retention and hiring.

## **GOVERNANCE**

- S. Wilson-Jones asked the Trustees for affirmation of the following resolutions:

***The following trustees were elected or reelected to serve as Trustees on the Boards designated in the below resolutions:***

### **RESOLUTION #2A KPCS:**

#### **KPCS: Election of Leigh Whitaker as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Leigh Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

#### **KPCS: Election of Hershel Richman as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Hershel Richman to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

### **RESOLUTION #2B KWPP:**

#### **KWPP: Election of Leigh Whitaker as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Leigh Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

#### **KWPP: Election of Hershel Richman as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Hershel Richman to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

### **RESOLUTION #2C KDCS:**

#### **KDCS: Election of Leigh Whitaker as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Leigh Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

#### **KDCS: Election of Hershel Richman as Trustee (first-term)**

- RESOLVED that the Board of Trustees elects Hershel Richman to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

RESOLUTION #2D KWPCS:

**KWPCS: Election of Leigh Whitaker as Trustee (first-term)**

- ii. RESOLVED that the Board of Trustees elects Leigh Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

**KWPCS: Election of Hershel Richman as Trustee (first-term)**

- i. RESOLVED that the Board of Trustees elects Hershel Richman to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

RESOLUTION #2E KNPCS:

**KNPCS: Election of Leigh Whitaker as Trustee (first-term)**

- ii. RESOLVED that the Board of Trustees elects Leigh Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

**KNPCS: Election of Hershel Richman as Trustee (first-term)**

- i. RESOLVED that the Board of Trustees elects Hershel Richman to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2019-20 school year.

***Motion: D. Reuter moved to affirm, A. Aerts seconded. The vote in favor was unanimous.***

***The following trustees were presented to the Board for nomination to serve as officers of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees for the 2019 -2020 term:***

- ***Samantha Wilson Jones -President;***
- ***Ann Aerts-Vice President;***
- ***Sam Whitaker-Treasurer;***
- ***Hershel Richman-Secretary***

RESOLUTION #3: KPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Officers as nominated.

RESOLUTION #3: KWPP: RESOLVED that the Board of Trustees approves the 2019-20 Board Officers as nominated.

RESOLUTION #3: KDCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Officers as nominated.

RESOLUTION #3: KWPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Officers as nominated.

RESOLUTION #3: KNPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Officers as nominated.

***Motion: A. Field moved to affirmed, N. Scharff seconded. The vote was unanimous.***

*The following Trustees were appointed to serve as Committee Chairs:*

- Executive- Samantha Wilson Jones
- Finance- Sam Whitaker
- Academics- Nancy Scharff
- Governance-Ann Aerts

***The following meeting schedule was presented for approval: Wednesday, September 11 [4:00pm-7:00pm], Monday, December 9 [All Day Retreat-9:00-5:00pm], Wednesday, March 11 [4:00pm-7:00pm] and Wednesday, June 10 [4:00-7:00pm].***

RESOLUTION #4: KPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Meeting Schedule as proposed.

RESOLUTION #4: KWPP: RESOLVED that the Board of Trustees approves the 2019-20 Board Meeting Schedule as proposed.

RESOLUTION #4: KDCCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Meeting Schedule as proposed.

RESOLUTION #4: KWPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Meeting Schedule as proposed.

RESOLUTION #4: KNPCS: RESOLVED that the Board of Trustees approves the 2019-20 Board Meeting Schedule as proposed.

***Motion: N. Scharff moved to affirm; J. Davidse seconded; The vote in favor was unanimous.***

S. Casper thanked retiring trustees Alisa Field, Jay Coen Gilbert (KASC), and Susan Klehr (KASC)

## **DEVELOPMENT**

- J. Cunningham-Akoto provided an update on fundraising, Leadership Council, and Young Friends.

**FINANCE and FACILITIES:** W. Jones presented a report on the 2019-2020 budget process. N. Wiltshire presented a report on facilities update.

RESOLUTION #5: RESOLVED that the Board of Trustees has reviewed and approves the preliminary 2019-20 annual budget for **KIPP Philadelphia Charter School**, hereto attached as Exhibit J1, subject to the removal of any extraordinary items.

RESOLUTION #5: RESOLVED that the Board of Trustees has reviewed and approves the preliminary 2019-20 annual budget for **KIPP West Philadelphia Preparatory Charter School**, hereto attached as Exhibit J2, subject to the removal of any extraordinary items.

RESOLUTION #5: RESOLVED that the Board of Trustees has reviewed and approves the preliminary 2019-20 annual budget for **KIPP DuBois Charter School**, attached as Exhibit J3, subject to the removal of any extraordinary items.

RESOLUTION #5: RESOLVED that the Board of Trustees has reviewed and approves the preliminary 2019-20 annual budget for **KIPP West Philadelphia Charter School**, attached as Exhibit J4, subject to the removal of any extraordinary items.

RESOLUTION #5: RESOLVED that the Board of Trustees has reviewed and approves the preliminary 2019-20 annual budget for **KIPP North Philadelphia Charter School**, attached as Exhibit J5, subject to the removal of any extraordinary items.

***Motion: S. Whitaker moved to affirm; N. Scharff seconded; the vote in favor was unanimous.***

No Public Comment

No New Business

No Old Business

Announcements

KIPP Schools Summit is scheduled to take place in July 2019 in Houston, TX. There is a Board Session portion of this summit that trustees have attended in the past. Trustees are encouraged to attend if their schedules permit.

**ADJOURNMENT** The next KIPP Philadelphia Charter Schools Board meeting will be held on 09/11/19 at 4:00PM. S. Casper moved to adjourn the meeting. S. Whitaker and S. Wilson-Jones seconded the motion. The June 12, 2019 meeting was adjourned at 6:30PM.