

**KIPP DuBois Charter School  
Board of Trustees Meeting**

<b>Date:</b>	Wednesday, September 11, 2019
<b>Time:</b>	4:00PM-7:00PM
<b>Location:</b>	MIS Capital, LLC 1635 Market Street, Suite #1600 Philadelphia, PA 19103

**CALL TO ORDER:** A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees was held at MIS Capital on Wednesday, September 11, 2019. The meeting convened at 4:04PM, President Samantha Wilson-Jones presiding.

**MEMBERS OF THE BOARD IN ATTENDANCE:** Samantha Wilson-Jones; Toya Algarin; David Reuter; Steve Casper; Ann Aerts; Samuel Whitaker; Wydia Simmons; Hershel Richman; Leigh Whitaker; By Phone: Jerry Davidse  
**MEMBERS NOT IN ATTENDANCE:** Nancy Scharff; Natasha Boston

**OTHERS IN ATTENDANCE:**

CMO Staff: Jessica Cunningham Akoto; Natalie Wiltshire; Molly Eigen; Eugénie Elie; Whitney Jones; Zoe Rankin; Amanda Neill

KASC Members: Linda Kronfeld; Susan Hollenstein; By Phone: Richard Knowles

KIPP Foundation: Kaya Stone

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**NEW TRUSTEE WELCOME:** S. Wilson-Jones welcomed the Trustees, newly elected Trustees, guests and staff to the meeting.

**BOARD REFRESH:** S. Wilson-Jones led a board refresh aligning trustees in personal purpose of joining the KPPS Schools Board of Trustees.

**STUDENT FOCUSED:** J. Cunningham Akoto presented about KPPS Alumni who attended the July 2019 KIPP School Summit students who are leading extraordinary feats in their careers.

***-Executive Session for personnel matters at 4:15pm until 4:20pm-***

**CONSENT AGENDA :** S. Wilson-Jones asked for affirmation of the following resolutions :

1. Approve Consent Agenda

**A. KPCS:** RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- June 12, 2019 meeting minutes (Exhibit A1)
- New hires (Exhibit B1)
- Quarterly Report (Exhibit C1)
- CMO Evaluation (Exhibit D1)
- Updated Student Handbook (Exhibit E)

- Curriculum Changes (Exhibit F)
- ESA Agreement-KPCS-KPEA (Exhibit H)
- Additional Targeted Support and Improvement plan (Exhibit K)

**B. KWPP:** RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- June 12, 2019 meeting minutes (Exhibit A2)
- New hires (Exhibit B2)
- Quarterly Report (Exhibit C2)
- CMO Evaluation (Exhibit D2)
- Updated Student Handbook (Exhibit E)
- Curriculum Changes (Exhibit F)
- ESA Agreement-KWPP (Exhibit G)
- Updated School Calendar (Exhibit I)

**C. KDCS:** RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- June 12, 2019 meeting minutes (Exhibit A3)
- New hires (Exhibit B3)
- Quarterly Report (Exhibit C3)
- CMO Evaluation (Exhibit D3)
- Updated Student Handbook (Exhibit E)
- Curriculum Changes (Exhibit F)
- Additional Targeted Support and Improvement plan (Exhibit J)
- Charter Board Resolution for renewed charter agreement (Exhibit L)
- Staff Verification Affidavit (Exhibit O)

**D. KWPCS:** RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- June 12, 2019 meeting minutes (Exhibit A4)
- New hires (Exhibit B4)
- Quarterly Report (Exhibit C4)
- CMO Evaluation (Exhibit D4)
- Updated Student Handbook (Exhibit E)
- Curriculum Changes (Exhibit F)
- Charter Board Resolution for renewed charter agreement (Exhibit M)
- Staff Verification Affidavit (Exhibit N)

**E. KNPCS:** RESOLVED that the KNPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:

- June 12, 2019 meeting minutes (Exhibit A5)
- New hires (Exhibit B5)
- Quarterly Report (Exhibit C5)
- CMO Evaluation (Exhibit D5)
- Updated Student Handbook (Exhibit E)

- Curriculum Changes (Exhibit F)

**DISCUSSION:** S. Wilson-Jones asked the Trustees if there was discussion about the consent agenda. No discussion. S. Wilson-Jones requested for a motion to approve the Consent Agenda.

**Motion:** *S. Casper moved to affirm, S. Whitaker seconded. The vote in favor was unanimous.*

**ACADEMICS UPDATE:** J. Cunningham-Akoto provided an update on SY18-19 school performance, SY19-20 school goals, revised mission, and new KPPS values. There was discussion around the revised mission prior to a vote. Trustees discussed that the revised mission reflects the consent and approval of school staff, parents, students, and community stakeholders through an iterative process that the KIPP Foundation led. KIPP Philadelphia Public Schools will align with the updated mission for KIPP nationally that states: Together with families and communities, we create joyful, academically excellent schools that prepare students to pursue the paths they choose—college, career, and beyond—so they can lead fulfilling lives and build a more just world. S. Wilson-Jones requested for a motion to approve the revised mission.

**Motion:** *A. Aerts moved to affirm, L. Whitaker seconded. The vote in favor was unanimous.*

#### **GOVERNANCE**

- A. Aerts presented on trustee recruitment and provided an update on strategic planning. N. Wiltshire presented an update on the KWPP-KWPCS Merger.

#### **DEVELOPMENT**

- Z. Rankin provided an update on FY20 fundraising goal and rationale, donor cultivation strategy, Leadership Council, and Young Friends.

**FINANCE and FACILITIES:** W. Jones presented a report on the revised 2019-2020 budget, YTD financials, and Preliminary SY19 Financials. N. Wiltshire presented a report on facilities and real estate. S. Wilson-Jones requested for a motion to approve the revised 2019-20 budget.

RESOLUTION #3: RESOLVED that the Board of Trustees has reviewed and approves the revised 2019-20 annual budget for KIPP Philadelphia Charter School, hereto attached as Exhibit P1.

RESOLUTION #3: RESOLVED that the Board of Trustees has reviewed and approves the revised 2019-20 annual budget for KIPP West Philadelphia Preparatory Charter School, hereto attached as Exhibit P2.

RESOLUTION #3: RESOLVED that the Board of Trustees has reviewed and approves the revised 2019-20 annual budget for KIPP DuBois Charter School, attached as Exhibit P3.

RESOLUTION #3: RESOLVED that the Board of Trustees has reviewed and approves the revised 2019-20 annual budget for KIPP West Philadelphia Charter School, attached as Exhibit P4.

RESOLUTION #3: RESOLVED that the Board of Trustees has reviewed and approves the revised 2019-20 annual budget for KIPP North Philadelphia Charter School, attached as Exhibit P5.

**Motion:** *S. Whitaker moved to affirm; S. Casper seconded; the vote in favor was unanimous.*

#### **EXECUTIVE**

- S. Wilson-Jones presented on the FY20 BOT and Committee goals. S. Wilson-Jones requested for a motion to approve the FY20 BOT and Committee goals.

***Motion: S. Whitaker moved to affirm; S. Casper seconded; the vote in favor was unanimous.***

No Public Comment

No New Business

No Old Business

Announcements

**ADJOURNMENT** The next KIPP Philadelphia Charter Schools Board meeting will be held on 12/09/19 at 8:30AM. S. Wilson-Jones moved to adjourn the meeting. T. Algarin and A. Aerts seconded the motion. The September 11, 2019 meeting was adjourned at 6:39PM.