Call to Order: A regular meeting of the Board of Trustees, KIPP DuBois Charter School, in joint session with KIPP West Philadelphia Preparatory Charter School Board of Trustees meeting and KIPP Philadelphia Charter School Board of Trustees meeting and KIPP West Philadelphia Charter School Board of Trustees meeting, and KIPP Parkside Charter School Board of Trustees meeting, was held at KIPP Philadelphia Charter School in Philadelphia, Pennsylvania on Tuesday, September 20, 2016. The meeting convened at 4:19PM, President Jay Coen Gilbert presiding.

Members of the Board in attendance: Toya Algarin, Steve Casper, Jay Coen Gilbert, Rick Knowles (via phone), Gina Moore, David Reuter, Nancy Scharff, AJ Jordan

Members not in attendance: Mike Wang, Gwen Coleman, Samantha Wilson

Others in attendance: CMO Staff: Marc Mannella, Natalie Wiltshire, Lydia Glassie, Dennis Dumpson, Reina Prowler, Sarah Gomez, Carrie Jolley, Katy Tipson, Susan Larson, Caitlin Wood Sklar, Salma Khan, Andrea Susnick, Tracy Homm, Allie Beman; CMO Board: Alisa Field, Susan Hollenstein, Susan Klehr Others: Natasha Boston, Wydia Simmons, Melissa Poorman, Ben Speicher, Diana Filo, Megan Handy, Cheshonna Miles.

Consent Agenda. Meeting began with honoring J. Coen Gilbert. Coen Gilbert asked the Trustees whether they had any questions about the consent agenda. No questions were raised. J. Coen Gilbert then asked for affirmation of the following resolutions:

Resolution #1A: RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the June 8, 2016 meeting minutes.

Resolution #1B: RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the June 8, 2016 meeting minutes.

Resolution #1C: RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the June 8, 2016 meeting minutes.

Resolution #1D: RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agendas.

Motion: S. Casper moved to affirm; N. Scharff seconded. The vote was unanimous.

Academics Update. See “strategic issues”

Strategic Issues. N. Scharff presented the board the academic results for the 2015-16 school year and the path forward for 2016-17. L. Glassie presented the changes made at the high school,
including changes in the school culture, operating the 9th grade as an academy, and having an Assistant Principal overseeing each grade, along with a Dean. CMO support is focused on specific grades and issues for each of the schools, then each of the School Leaders presented on what these specific areas are for their individual school.

KASC Update. None.

Committee Reports – Finance. R. Prowler presented the board with an update on the compensation reform work plan. A recommendation will be presented to the board at the December meeting based on the working group’s recommendations. Ellen Badger of the Leadership Council has been supporting KASC staff through this process. N. Wilshire presented updates about the progress at the Stanton building. Renovations on the third floor will begin soon.

Committee Reports – Trailblazing. M. Mannella presented the board with an update on the KIPP Parkside Charter School application. The application will be submitted for the SRC’s consideration for the 2016-17 application cycle.

J. Coen Gilbert asked for the Executive Committee to present their report.

Committee Reports – Executive. S. Casper asked the board whether they had any questions regarding the goal attainment for 2015-16, as sent in the pre-reads. No questions were asked. S. Casper then presented the board with proposed goals for the 2016-17 school year and shared the rationale for the goals. S. Casper then asked for affirmation of the following resolution:

Resolution #4: RESOLVED that the Board of Trustees votes to approve the proposed goals for the 2016-17 school year, attached as Exhibit Error! Reference source not found..

Motion: D. Reuter moved to affirm; N. Scharff seconded. The vote was unanimous.

Committee Reports – Development. D. Dumpson presented the board with the development objectives for the 2016-17 year, along with an update on the “KIPP NEXT” campaign. A discussion followed regarding the details of the campaign and stewardship of gifts. J. Coen Gilbert stated that a development “deep dive” will take place at the December board meeting.

Committee Reports – Governance. J. Coen Gilbert informed the board of his resignation effective at the end of the meeting. He then shared the resignation of J. Coen Gilbert from the school boards. He then introduced the nominations for Board of Trustee candidates Natasha Boston and Wydia Simmons for the following school boards: KIPP Philadelphia Charter School, KIPP West Philadelphia Preparatory Charter School, KIPP DuBois Charter School, and KIPP West Philadelphia Charter School. David Reuter was introduced as the nominee for KIPP North Philadelphia Charter School and KIPP Parkside Charter School.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KPCS:

RESOLVED that the Board of Trustees elects Natasha Boston to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees effective on the first meeting of the 2016-17 school year.

RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2016-17 school year.

Motion: N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KWPP:

RESOLVED that the Board of Trustees elects Natasha Boston to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees effective on the first meeting of the 2016-17 school year.
RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the first meeting of the 2016-17 school year.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KDCS:

RESOLVED that the Board of Trustees elects Natasha Boston to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees effective on the first meeting of the 2016-17 school year.

RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the first meeting of the 2016-17 school year.

**Motion:** N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolutions pertaining to KWPCS:

RESOLVED that the Board of Trustees elects Natasha Boston to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees effective on the first meeting of the 2016-17 school year.

RESOLVED that the Board of Trustees elects Wydia Simmons to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2016-17 school year.

**Motion:** N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KNPCS:

RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP North Philadelphia Charter School (KNPCS) Board of Trustees effective on September 20, 2016.

**Motion:** N. Scharff moved to affirm; S. Casper seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KPSCS:

RESOLVED that the Board of Trustees elects David Reuter to a three-year term on the KIPP Parkside Charter School (KPSCS) Board of Trustees effective on September 20, 2016.

**Motion:** N. Scharff moved to affirm; S. Casper seconded. The vote was unanimous.

J. Coen Gilbert then presented the current candidates for officer positions: Steve Casper is the candidate for board president, Nancy Scharff is the candidate for Vice President and Secretary, and David Reuter as the candidate for Treasurer. All were running unopposed. J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KPCS:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
- Vice President: Nancy Scharff
- Secretary: Nancy Scharff
- Treasurer: David Reuter

**Motion:** T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KWPP:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
Motion: T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KDCS:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
- Vice President: Nancy Scharff
- Secretary: Nancy Scharff
- Treasurer: David Reuter

Motion: T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KWPCS:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
- Vice President: Nancy Scharff
- Secretary: Nancy Scharff
- Treasurer: David Reuter

Motion: T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KNPCS:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
- Vice President: Nancy Scharff
- Secretary: Nancy Scharff
- Treasurer: David Reuter

Motion: T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

J. Coen Gilbert then asked for affirmation of the following resolution pertaining to KPSCS:

RESOLVED that the Board of Trustees elects the following officers for the 2016-17 school year:

- President: Steven Casper
- Vice President: Nancy Scharff
- Secretary: Nancy Scharff
- Treasurer: David Reuter

Motion: T. Algarin moved to affirm; A. Jordan seconded. The vote was unanimous.

S. Khan reviewed allowable election related activities for 501(c)(3) organizations and its representatives.

S. Casper then presented the CMO evaluation. The board discussed the evaluation and the rubric. S. Casper then asked for affirmation of the following resolution pertaining to KPCS:

RESOLVED that the Board of Trustees has reviewed and approves the 2015-16 CMO evaluation of KIPP Administrative Services Corporation, attached as Exhibit AB1.
Motion: N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.

S. Casper then asked for affirmation of the following resolution pertaining to KWPP:

**RESOLVED that the Board of Trustees has reviewed and approves the 2015-16 CMO evaluation of KIPP Administrative Services Corporation, attached as Exhibit AB2.**

**Motion: N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.**

S. Casper then asked for affirmation of the following resolution pertaining to KDCS:

**RESOLVED that the Board of Trustees has reviewed and approves the 2015-16 CMO evaluation of KIPP Administrative Services Corporation, attached as Exhibit AB1.**

**Motion: N. Scharff moved to affirm; G. Moore seconded. The vote was unanimous.**

**ANNOUNCEMENTS.** No announcements.

**ADJOURNMENT:** December 6, 2016 at 4pm at KIPP West Philadelphia Elementary Academy in Philadelphia, Pennsylvania was fixed as the time and place of the next regular meeting. S. Casper moved to adjourn the meeting. N. Scharff seconded the motion. The Sept 20, 2016 meeting was adjourned at 7:11pm.