Board of Trustees' Meeting  
KIPP West Philadelphia Preparatory Charter School

Date: Tuesday, June 6, 2017
Time: 4:00 PM
Location: 5070 Parkside Avenue, Philadelphia (Regional Office)

CALL TO ORDER: A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees, was held at KIPP’s regional office at 5070 Parkside Avenue, Philadelphia, Pennsylvania on Tuesday, June 6, 2017. The meeting convened at 4:13 PM, President Steve Casper presiding.

MEMBERS OF THE BOARD IN ATTENDANCE: Toyia Algarin, Natasha Boston, Steve Casper, Gwen Coleman, Alisa Field, David Reuter, Nancy Scharff, Samantha Wilson and Rick Knowles (via phone)

MEMBERS NOT IN ATTENDANCE: Mike Wang, Aldustus Jordan, Wydia Simmons

OTHERS IN ATTENDANCE:

CMO Staff: Marc Mannella, Natalie Wiltshire, Dennis Dumpson, Reina Prowler, Caitlin Wood Sklar, Andrea Susnick; Zoë Samuel, Carrie Jolley, Christopher Johnson, Molly Eigen

KASC Board: Susan Klehr, Susan Hollenstein, Mike Schaedle

Others: Kazmir Davis (rising School Leader at KPCS); Ann Aerts (via phone), Leadership Council Co-Chair; Sam Whitaker, Leadership Council; and Jerry Davidse, Young Friends Chair & Leadership Council

SMILE. Board members watched presentations on Pennant Ceremony and KPCS’ Block Party and then Kazmir Davis, rising KPCS School Leader, introduced herself.

CONSENT AGENDA. S. Casper asked the Trustees if there were questions about the consent agenda. Trustees offered no additional questions or comments. S. Casper asked for affirmation of the following resolutions:

Resolution #1A: RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the March 7, 2017 meeting minutes; New hires; Quarterly KASC – KPCS report; Parent Involvement Policy; Wellness Policy; authorization for CEO to send Charter Annual Report.

Resolution #1B: RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the March 7, 2017 meeting minutes; new hires; quarterly KASC-KWPP report; Parent Involvement Policy; Wellness Policy; Approve Lease Subsidy; authorization for CEO to send Charter Annual Report.
Resolution #1C: RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the March 7, 2017 meeting minutes; new hires; KASC-KDCS report; Parent Involvement Policy; Wellness Policy; approve Lease Subsidy; authorization for CEO to send Charter Annual Report.

Resolution #1D: RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include the March 17, 2017 meeting minutes; new hires; quarterly KASC-KWPCS report; and Parent Involvement Policy; Wellness Policy; authorization for CEO to send Charter Annual Report.

Motion: D. Reuter moved to affirm; N. Scharff seconded. The vote in favor was unanimous.

ACADEMICS UPDATE
- M. Eigen, KIPP’s new CAO, presented the board with KIPP Philadelphia’s academic performance update as well as key academic strategies for the 17/18 school year.
- N. Scharff reviewed the KIPP Network’s shared goals and challenges as well as the supports offered by the KIPP Foundation as we navigate a path forward.
- M. Mannella updated the board on Educational Settlement Agreements I believe this is the right language, but you may want to make the notes sync with the presentation slide.
- V. Days reported on the Class of 2017 College Placement Results.

COMMITTEE REPORTS – DEVELOPMENT
D. Dumpson & R. Knowles presented the board with a fundraising update and shared a 2017-18 Development related Events Calendar.

COMMITTEE REPORTS – GOVERNANCE
A. Field presented candidates for election to the Board of Trustees:
- Ann Aerts
- Jerry Davidse
- Sam Whitaker

A. Field asked the Trustees for affirmation of the following resolutions:

Resolution #2A: RESOLVED that the Board of Trustees elects Ann Aerts to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2A: RESOLVED that the Board of Trustees elects Jerry Davidse to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2A: RESOLVED that the Board of Trustees elects Samuel Whitaker to a three-year term on the KIPP Philadelphia Charter School (KPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2A: RESOLVED that the Board of Trustees elects Ann Aerts to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the first meeting of the 2017-18 school year.
Resolution #2B: RESOLVED that the Board of Trustees elects Jerry Davidse to a three-year term on the KIPP Resolution #2B: West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2B: RESOLVED that the Board of Trustees elects Samuel Whitaker to a three-year term on the KIPP West Philadelphia Preparatory Charter School (KWPP) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2C: RESOLVED that the Board of Trustees elects Ann Aerts to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2C: RESOLVED that the Board of Trustees elects Jerry Davidse to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2C: RESOLVED that the Board of Trustees elects Samuel Whitaker to a three-year term on the KIPP DuBois Charter School (KDCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2D: RESOLVED that the Board of Trustees elects Ann Aerts to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2D: RESOLVED that the Board of Trustees elects Jerry Davidse to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2D: RESOLVED that the Board of Trustees elects Samuel Whitaker to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2D: RESOLVED that the Board of Trustees elects Jerry Davidse to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Resolution #2D: RESOLVED that the Board of Trustees elects Samuel Whitaker to a three-year term on the KIPP West Philadelphia Charter School (KWPCS) Board of Trustees, effective on the first meeting of the 2017-18 school year.

Motion: T. Algarin moved to affirm; N. Schafft seconded. The vote in favor was unanimous.

A. Field then shared the 2017-18 Board of Trustees meeting schedule and then asked the board for affirmation of the following resolution:

Resolution #3A: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 Board of Trustees Meeting Schedule for KIPP Philadelphia Charter School, attached as Exhibit H2.

Resolution #3B: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 Board of Trustees Meeting Schedule for KIPP West Philadelphia Preparatory Charter School, attached as Exhibit H2.

Resolution #3C: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 Board of Trustees Meeting Schedule for KIPP DuBois Charter School, attached as Exhibit H2.

Resolution #3D: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 Board of Trustees Meeting Schedule for KIPP West Philadelphia Charter School, attached as Exhibit H2.
Motion: A. Field moved to affirm; N. Scharff seconded. The vote in favor was unanimous.

Alisa acknowledged Mike Wang for his many years of service as he has stepped down from the Board effective this meeting. Following this recognition, Alisa Field presented the candidates for 2017-18 Officers for a vote at the September meeting and encouraged anybody who wants to run for an officer position to inform the Governance Committee by, at least, 14 days prior to the September Board Meeting:

- President: Steve Casper
- Vice President: Nancy Scharff
- Treasurer: David Reuter
- Secretary: Alisa Field

B. A. Field presented the Committee Chairs for 2017-18 and invited members to notify the Governance Committee of interest in serving on particular committees.

- Executive: Steve Casper
- Academics: Nancy Scharff
- Finance: David Reuter
- Governance: Alisa Field & Samantha Wilson
- Development: Rick Knowles

C. M. Mannella presented the name change for the middle school academy that is affiliated with KIPP Philadelphia Charter School. In the future, all of our elementary schools will be “elementary academy” our middle schools will be “preparatory academy” and our high schools will be “collegiate academies.” This means that the middle school formerly known as KIPP Philadelphia Charter School will be renamed KIPP Philadelphia Preparatory Academy.

Committee Reports – Finance  R. Prowler presented five balanced budgets to the board for approval.

S. Casper asked the board for affirmation of the following resolution:

Resolution #4A: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 annual budget for KIPP Philadelphia Charter School, hereto attached as Exhibit I1.

Resolution #4B: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 annual budget for KIPP Philadelphia Elementary Academy, hereto attached as Exhibit I2.

Resolution #4C: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 annual budget for KIPP West Philadelphia Preparatory Charter School, hereto attached as Exhibit I3.

Resolution #4D: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 annual budget for KIPP DuBois Charter School, attached as Exhibit I4.

Resolution #4E: RESOLVED that the Board of Trustees has reviewed and approves the 2017-18 annual budget for KIPP West Philadelphia Charter School, attached as Exhibit I5.
**Motion:** S. Wilson Jones moved to affirm; T. Algarin seconded. The vote in favor was unanimous.

N. Wiltshire presented to the board on the new home for KWPEA in the Morton Elementary Annex. S. Casper asked for the board to affirm the following resolution:

*Resolution #5: RESOLVED that the Board of Trustees has reviewed and approves the execution of the lease for KIPP West Philadelphia Charter School.*

**Motion:** D. Reuter moved to affirm; N. Scharff seconded. The vote in favor was unanimous.

Z. Samuel presented a strategic planning process, and invited board members to join a working group.

**ADJOURNMENT** The next Board of Trustees meeting will be held on September 27, 2017 at 5070 Parkside Avenue, Philadelphia, Pennsylvania 19131 at 4:00 PM. A. Field moved to adjourn the meeting. N. Scharff seconded the motion. The June 6, 2017 meeting was adjourned at 6:59 PM.