KIPP DuBois Charter School
Board of Trustees Meeting

Date: Wednesday, September 12th, 2018
Time: 4:00PM-7:00PM
Location: Cira Centre 2929 Arch Street Philadelphia, PA 19104 Suite 2700 Conf Room 27A

CALL TO ORDER: A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees was held at the Cira Centre on Wednesday, September 12th, 2018. The meeting convened at 4:09PM, President Steve Casper presiding.

MEMBERS OF THE BOARD IN ATTENDANCE: Toya Algarin; Natasha Boston; Steve Casper; Alisa Field; Nancy Scharff; Wydia Simmons; Samantha Wilson Jones; Jerry Davidse; Ann Aerts

MEMBERS NOT IN ATTENDANCE: David Reuter; Samuel Whitaker

OTHERS IN ATTENDANCE:
CMO Staff: Jessica Cunningham Akoto; Zoe Rankin; Natalie Wiltshire; Molly Eigen; Eugénie Elie; Whitney Jones, Michael MacArthur;
KASC Members: Susan Klehr, Mike Schaedle, Susan Hollenstein; Jay Coen Gilbert; Linda Kronfeld; By Phone: Richard Knowles
Guest: Kate Essex

WELCOME AND INTRODUCTIONS: S. Casper led introductions to welcome new KASC Board of Trustees and Regional Staff, and new year of school board meetings.


-S. Casper called the meeting into Executive Session at 4:19pm, Executive Session adjourned at 4:22pm-

CONSENT AGENDA: S. Casper asked for affirmation of the following resolutions:

A. KPCS: RESOLVED that the KPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:
  • June 06, 2018 meeting minutes (Exhibit A1)
  • New hires (Exhibit B1)
  • Curriculum changes- (Exhibit C)
  • Quarterly Reports (Exhibit D1)
• CMO evaluation (Exhibit E1)

B. KWPP: RESOLVED that the KWPP Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:
  • June 06, 2018 meeting minutes (Exhibit A2)
  • New hires (Exhibit B2)
  • Curriculum changes- (Exhibit C)
  • Quarterly Reports (Exhibit D2)
  • CMO evaluation (Exhibit E2)
  • ESA Agreement- KWPP (Exhibit F)
  • Ratify the approval of the following resolutions: Certification of Employment, Granting Charter Application, Payment Authorization, Code of Ethics, Board Officers

C. KDCS: RESOLVED that the KDCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:
  • June 06, 2018 meeting minutes (Exhibit A3)
  • New hires (Exhibit B3)
  • Curriculum changes- (Exhibit C)
  • Quarterly Reports (Exhibit D3)
  • CMO evaluation (Exhibit E3)

D. KWPCS: RESOLVED that the KWPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:
  • June 06, 2018 meeting minutes (Exhibit A4)
  • New hires (Exhibit B4)
  • Curriculum changes- (Exhibit C)
  • Quarterly Reports (Exhibit D4)
  • CMO evaluation (Exhibit E4)

E. KNPCS: RESOLVED that the KNPCS Board of Trustees has reviewed and approved the items comprising the consent agenda, which include:
  • June 06, 2018 meeting minutes (Exhibit A5)
  • New hires (Exhibit B5)
  • Curriculum changes- (Exhibit C)
  • Adoption of Policies (Exhibit G)
    a. Bylaws
    b. School handbook
    c. Conflict of Interest
    d. Financial Policy and Procedures
    e. CMO Agreements
  • Ratify the approval of the following resolutions: Certification of Employment, Granting Charter Application, Payment Authorization, Code of Ethics, Board Officers
DISCUSSION: S. Casper asked the Trustees if there was anything to discuss about the consent agenda. No discussion.

Motion: S. Wilson Jones moved to affirm, N. Boston seconded. The vote in favor was unanimous.

ACADEMICS UPDATE: J. Cunningham Akoto provided an update on 2017-18 Academic Results, Teacher Retention, and status of Talent/Recruitment. N. Scharff presented on Revised Academics Committee Focus and 2018-19 Committee Target and Plan. J. Cunningham Akoto facilitated a discussion among the board members on 2018-19 Academic Goals and Plan.

COMMITTEE REPORTS

GOVERNANCE
- Z. Rankin introduced Kate Essex from Charter Board Partners. K. Essex introduced herself and the work the Charter Board Partners will do in preparation for the retreat. N. Wiltshire presented updates on the KWPP/KWPEA Merger. S. Wilson-Jones presented on 2018-19 Committee Target and Plan. N. Scharff introduced the slate of officers that was offered in June. N. Scharff called for a vote on the board officers, the slate of officers was approved. All ayes in favor.
- N. Scharff asked the trustees for affirmation of the following resolutions:

The following trustees were presented to the Board for election to serve as officers of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees for the 2018-2019 term:
- Steve Casper-President;
- Samantha Wilson Jones-Vice President;
- Sam Whitaker-Treasurer;
- Alisa Field-Secretary

RESOLUTION #2A: KPCS: RESOLVED that the Board of Trustees elected the 2018-19 Board Officers as nominated.
RESOLUTION #2B: KWPP: RESOLVED that the Board of Trustees elected the 2018-19 Board Officers as nominated.
RESOLUTION #2C: KDCS: RESOLVED that the Board of Trustees elected the 2018-19 Board Officers as nominated.
RESOLUTION #2D: KWPCS: RESOLVED that the Board of Trustees elected the 2018-19 Board Officers as nominated.

Motion: N. Scharff moved to affirm, A. Aerts seconded. The vote in favor was unanimous.

DEVELOPMENT
- Z. Rankin provided an update on 2018-2019 External Impact Team, 2017-18 Goal Attainment, 2018-19 Committee Target and Plan, and facilitated a discussion on Board support expectations moving forward.
LEADERSHIP COUNCIL
- A. Aerts presented on the Leadership Council’s 2 new elected co-chairs. The co-chairs, J. Cunningham Akoto, and Z. Rankin are going to move forward to re-shape the mission, direction, and re-think membership for the committee. There will be an update at the December board meeting.

YOUNG FRIENDS
- J. Davidse presented on the success of the Young Friends Annual Sip for KIPP event held on Thursday May 10th, 2018. Young Friends have retained the same steering committee to help plan for Sip for KIPP 2019. A planning meeting will be held next week.


EXECUTIVE: S. Casper presented a report on the proposed 2018-19 Board of Trustee goals and next steps.

No Public Comment
No New Business
No Old Business
No Announcements

ADJOURNMENT The next KIPP Philadelphia Charter Schools Board meeting will be held on 12/05/18 at 4:00PM. A. Field moved to adjourn the meeting. N. Scharff seconded the motion. The September 12th 2018 meeting was adjourned at 7:07PM.