

APPROVED



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PUBLIC SCHOOLS  
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## KIPP DuBois Charter School

### Minutes

#### KIPP Philadelphia Public Schools Board of Trustees Meeting

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**Date and Time**

Wednesday September 9, 2020 at 4:00 PM

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A regular meeting of the KIPP Philadelphia Charter School Board of Trustees in joint session with regular meetings of the KIPP West Philadelphia Preparatory Charter School Board of Trustees, KIPP DuBois Charter School Board of Trustees, KIPP West Philadelphia Charter School Board of Trustees, KIPP North Philadelphia Charter School Board of Trustees, and KIPP Parkside Charter School Board of Trustees with Vice Chair Ann Aerts presiding.

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**Trustees Present**

A. Aerts (remote), A. Keyes (remote), C. Johnson (remote), D. Reuter (remote), G. Lewis (remote), H. Richman (remote), M. Carter (remote), S. Wilson Jones (remote), T. Algarin (remote)

**Trustees Absent**

*None*

**Trustees who arrived after the meeting opened**

C. Johnson

**Guests Present**

J. Cole (remote), J. Cunningham Akoto (remote), J. Davidse (remote), L. Whitaker (remote), M. Eigen (remote), N. Wiltshire (remote), W. Jones (remote), Z. Rankin (remote)

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**I. Opening Items****A. Record Attendance and Guests**

## **B. Call the Meeting to Order**

S. Wilson Jones called a meeting of the board of trustees of KIPP Philadelphia Public Schools to order on Wednesday Sep 9, 2020 at 4:03 PM.

## **II. WELCOME, BOARD REFRESH & STUDENT FOCUS**

### **A. WELCOME, BOARD REFLECTION & STUDENT FOCUS**

1. A. Aerts opened the board meeting with the Board Reflection
  1. A. Keyes spoke about the Diversity, Equity, & Inclusion and how the board is focusing on being mindful of the things while being on the board
  2. Shout out was given to T. Algarin as she has been doing a lot of work to make sure our students are getting the resources they need during COVID and virtual learning
  
1. J. Cunningham spoke about Kendra Stafford a student who is graduating from Lincoln University and a recipient of a scholarship from The Brown Family

## **III. CONSENT AGENDA**

### **A. VOTE: CONSENT AGENDA**

- H. Richman asked about the state requirement for the Admission Policy for the schools

H. Richman made a motion to Approve the Consent Agenda.

S. Wilson Jones seconded the motion.

- **Approve March 11, 2020 meeting minutes- KPCS, KDCS, KWPCS, KNPCS (Exhibit A1)**
- **Approve June 10, 2020 meeting minutes- KPCS, KDCS, KWPCS, KNPCS (Exhibit A2)**
- **Approve July 29, 2020 meeting minutes- KPCS, KDCS, KWPCS, KNPCS (Exhibit A3)**
- **Approve new hires – KPEA-KPCS (Exhibit B1)**
- **Approve new hires- KWPP-KWPCS (Exhibit B2)**
- **Approve new hires- KWPEA-KWPCS (Exhibit B3)**
- **Approve new hires – KDCS (Exhibit B4)**
- **Approve Quarterly Reports - KPCS (Exhibit C1)**
- **Approve Quarterly Reports - KWPCS (Exhibit C2)**
- **Approve Quarterly Reports - KCDA (Exhibit C3)**
- **Approve Quarterly Reports - KWPP (Exhibit C4)**
- **Approve Quarterly Reports - KNPCS (Exhibit C5)**
- **Approve Admissions Policy - KPCS (Exhibit D1)**
- **Approve Admissions Policy - KWPCS (Exhibit D2)**
- **Approve Admissions Policy - KDCS (Exhibit D3)**
- **Approve Admissions Policy - KNPCS (Exhibit D4)**
- **Approve Updated Health and Safety Plan – KPCS, KDCS, KWPCS, KNPCS (Exhibit E)**
- **Approve KPPS Student and Family Handbook 2020-21 – KPCS, KDCS, KWPCS, KNPCS (Exhibit F)**
- **Approve CMO Evaluation - KPCS (Exhibit G1)**
- **Approve CMO Evaluation - KWPP (Exhibit G2)**

- **Approve CMO Evaluation - KDCS (Exhibit G3)**
- **Approve CMO Evaluation - KWPCS (Exhibit G4)**
- **Approve CMO Evaluation - KNPCS (Exhibit G5)**

The board **VOTED** unanimously to approve the motion.

H. Richman made a motion to approve edited minutes from KIPP Philadelphia Public Schools Board of Trustees Meeting 03-11-2020.

S. Wilson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Richman made a motion to approve edited minutes from KIPP Philadelphia Public Schools Board of Trustees Meeting 06-10-2020.

S. Wilson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Richman made a motion to approve the minutes from KIPP Philadelphia Public Schools Board of Trustees Meeting on 07-29-20.

S. Wilson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. COMMITTEE REPORTS**

##### **A. Academics**

1. G. Lewis presented the SY 20-21 Academic Committee Goals
  1. J. Cunningham discussed the goals for MAP testing and the plan for how students will be able to take the tests virtually
1. J. Cunningham continued the discussion on the Remote Learning Strategy for each of the age groups (Elementary, Middle, High) and what the virtual school model looks like for SY 20-21
1. J. Cunningham reported to the board that indication has not been given from PDE just yet about accountability based upon PSSA and Keystone tests
1. J. Cunningham spoke about the Reopening Criterion and Guidance and hopes of a plan will be in motion by early November

S. Wilson Jones made a motion to Approve KPPS Curriculum revisions.

D. Reuter seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Wilson Jones made a motion to Accept ESAs for KNPA and KWPEA.

G. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Governance**

1. A. Aerts discussed the draft goals for Governance Committee and status of the Strategic Plan

C. Johnson arrived.

1. J. Cunningham continued the discussion on the Five Planning Pathways and the initiatives fall under each pathway
  1. Themes within Cross Pathways are discussed
2. J. Cunningham discussed the action plan for each initiative

1. A. Aerts advised that the meeting in October will be to vote on strategic plan and board objectives
1. S. Jones spoke about the added expectations for KPPS and KASC Board and members
  1. A document outlining expectations has been signed by leadership in approval
1. A. Aerts spoke about the Act 55 Trauma Informed Training and how the practices are embedded in the schools and offices
  1. Training will be happening in the December meeting

### C. Development

1. J. Davidse opened the discussion about Development Committee Goals surrounding raising 2.5 million for operating budget and an additional 2 million for the capital campaign
  1. Z. Rankin discusses the event surrounding the conversation with Jessica, Molly, and schools leaders about the school experience during COVID
1. J. Davidse reported the FY21 Progress to Date regarding donations and status; he is optimistic we will meet goals
  1. He requested a commitment from the Board members to help with donations this year

### D. Finance

1. W. Jones opened the discussion on Finance speaking on the review of FY 20-21
1. W. Jones continued the discussion about the Audit and gives an update for board to approve in Dec
1. W. Jones spoke about the SY21 Goals and will give an update on compliance and operational goals in December 2020
1. W. Jones spoke about the revised budget summaries for each of the schools

H. Richman made a motion to Approve FY21 Revised Budgets Summaries.

S. Wilson Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. N. Wiltshire opened the discussion with an update on the Whittier project
  1. MIS is preparing lease and expecting occupancy in August 2021
1. The terms of the Memorandum of Understanding are outlined as follows:
  - **Year: 1 - Cost/square foot: \$10.76/psf/NNN - Annual cost: \$843,112 (partial year)**
  - **Years: 2-3 - Cost/square foot: \$14.35/psf/NNN - Annual cost: \$1,124,150**
  - **Years: 4-6 - Cost/square foot: \$15.35/psf/NNN - Annual cost: \$1,202,488**

- **Years: 7-20 - Cost/square foot: \$15.35/psf/NNN - Annual cost: \$1,202.488**

D. Reuter made a motion to Terminate Due Diligence period and give authority to this subset of people to approve the execution of a lease for the Whittier building after review by counsel and assuming there are no material changes from the lease terms set forth in the MOU stated above.

T. Algarin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **E. Executive**

1. S. Jones discussed the Board of Trustees Goals as outlined from last years goals with few changes to support CEO, financial goals, academic and development goals, re-envision of Board with LC and YF, Strategic Plan, and facilities

M. Carter made a motion to Approve SY20-21 Board of Trustees Goals.

H. Richman seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. S. Jones reviewed the Board of Trustees and Committee Meetings Calendar and how to maximize BoardOnTrack for preparation of each meeting

## **V. Information**

### **A. Public Comment**

1. No Public Comment at this time

### **B. New Business**

1. S. Jones reported on the settlement of the lawsuit with the school district of \$3 million over 5 years (\$600,000 per year) and clarifying the language in the settlement

H. Richman made a motion to Approve the settlement of the outstanding administrative redirection matters before the Pennsylvania Department of Education and the Commonwealth Court of Pennsylvania wherein KIPP Philadelphia Charter School was a party against the School District of Philadelphia in the amount of \$3,000,000, pending the legal review of the Settlement Agreement. The Board further authorizes Samantha Wilson Jones, President, and Hershel Richman, Secretary, to execute the Settlement Agreement after the parties have mutually agreed to the language of the Settlement Agreement."

D. Reuter seconded the motion.

The board **VOTED** unanimously to approve the motion.

1. The board honored Jessica Cunningham Akoto for being named the winner of the 2020 Minority Business Leader Award by the Philadelphia Business Journal

### **C. Old Business**

1. No Old Business at this time

**D. Announcements**

1. No Announcements at this time

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:41 PM.

Respectfully Submitted,  
A. Aerts